

# CPSE 699R - Master's Thesis

## Spring 2014

Section 002: TBA TBA on T B A from 5:00 pm - 5:00 pm

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### Instructor/TA Info

#### Instructor Information

**Dr. Betty Y. Ashbaker:** Betty Ashbaker

**340-Q MCKB:** 340Q MCKB

**Office Phone 801-422-8361:** 801-422-8361

**Office Hours: By appointment:** Only By Appointment

**Email: Betty\_Ashbaker@byu.edu** Always leave a voice message: betty\_ashbaker@byu.edu

### Course Information

#### Thesis Support III

##### Research Seminar III: Prospectus

Thesis support classes are designed to guide the graduate students through the prospectus development, defense, data collection and final thesis. The Spring thesis support class is designed to support students to the prospectus defense and IRB approval.

#### Grading Layout

This class is graded as a T grade. Upon completion of all 6 thesis support hours, the T grade is changed to a P (passing).

#### Room & Time: 160 MCKB 4:00-6:50

343 MCKB

#### Assignment Details

- **Thesis Goal:** Finish writing methods section;
- defend prospectus;
- submit to IRB

#### Class Topics:

- Defending the prospectus
- APA format for references and text

### Assignments

**Prospectus Defense & IRB approval;**

## Thesis and References in APA format

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Jun  
16

Due: Monday, Jun 16 at 11:59 pm

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Refine prospectus in preparation for thesis. Use APA format.

## Defense-Completed

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Jun  
16

Due: Monday, Jun 16 at 11:59 pm

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Defend Prospectus

Prospectus scheduled to defend by June 16, 2014

## Methods Section

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Jun  
16

Due: Monday, Jun 16 at 11:59 pm

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Write, refine, and complete the Methods section of your thesis.

## IRB completed

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Jun  
16

Due: Monday, Jun 16 at 11:59 pm

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University IRB certificate, and IRB proposal must be prepared before June 16, 2014.

Obtain the required forms from the school district(s) where you will be conducting research and complete those forms.

## University Policies

### Honor Code

In keeping with the principles of the BYU Honor Code, students are expected to be honest in all of their academic work. Academic honesty means, most fundamentally, that any work you present as your own must in fact be your own work and not that of another. Violations of this principle may result in a failing grade in the course and additional disciplinary action by the university. Students are also expected to adhere to the Dress and Grooming Standards. Adherence demonstrates respect for yourself and others and ensures an effective learning and working environment. It is the university's expectation, and every instructor's expectation in class, that each student will abide by all Honor Code standards. Please call the Honor Code Office at 422-2847 if you have questions about those standards.

### Sexual Harassment

Title IX of the Education Amendments of 1972 prohibits sex discrimination against any participant in an educational program or activity that receives federal funds. The act is intended to eliminate sex discrimination in education and pertains to admissions, academic and athletic programs, and university-sponsored activities. Title IX also prohibits sexual harassment of students by university employees, other students, and visitors to campus. If you encounter sexual harassment or gender-based discrimination,

please talk to your professor or contact one of the following: the Title IX Coordinator at 801-422-2130; the Honor Code Office at 801-422-2847; the Equal Employment Office at 801-422-5895; or Ethics Point at <http://www.ethicspoint.com>, or 1-888-238-1062 (24-hours).

## **Student Disability**

Brigham Young University is committed to providing a working and learning atmosphere that reasonably accommodates qualified persons with disabilities. If you have any disability which may impair your ability to complete this course successfully, please contact the University Accessibility Center (UAC), 2170 WSC or 422-2767. Reasonable academic accommodations are reviewed for all students who have qualified, documented disabilities. The UAC can also assess students for learning, attention, and emotional concerns. Services are coordinated with the student and instructor by the UAC. If you need assistance or if you feel you have been unlawfully discriminated against on the basis of disability, you may seek resolution through established grievance policy and procedures by contacting the Equal Employment Office at 422-5895, D-285 ASB.

## **Plagiarism**

Intentional plagiarism is a form of intellectual theft that violates widely recognized principles of academic integrity as well as the Honor Code. Such plagiarism may subject the student to appropriate disciplinary action administered through the university Honor Code Office, in addition to academic sanctions that may be applied by an instructor. Inadvertent plagiarism, which may not be a violation of the Honor Code, is nevertheless a form of intellectual carelessness that is unacceptable in the academic community. Plagiarism of any kind is completely contrary to the established practices of higher education where all members of the university are expected to acknowledge the original intellectual work of others that is included in their own work. In some cases, plagiarism may also involve violations of copyright law.

**Intentional Plagiarism**-Intentional plagiarism is the deliberate act of representing the words, ideas, or data of another as one's own without providing proper attribution to the author through quotation, reference, or footnote.

**Inadvertent Plagiarism**-Inadvertent plagiarism involves the inappropriate, but non-deliberate, use of another's words, ideas, or data without proper attribution. Inadvertent plagiarism usually results from an ignorant failure to follow established rules for documenting sources or from simply not being sufficiently careful in research and writing. Although not a violation of the Honor Code, inadvertent plagiarism is a form of academic misconduct for which an instructor can impose appropriate academic sanctions. Students who are in doubt as to whether they are providing proper attribution have the responsibility to consult with their instructor and obtain guidance. Examples of plagiarism include:

- Direct Plagiarism**-The verbatim copying of an original source without acknowledging the source.
- Paraphrased Plagiarism**-The paraphrasing, without acknowledgement, of ideas from another that the reader might mistake for the author's own.
- Plagiarism Mosaic**-The borrowing of words, ideas, or data from an original source and blending this original material with one's own without acknowledging the source.
- Insufficient Acknowledgement**-The partial or incomplete attribution of words, ideas, or data from an original source.

Plagiarism may occur with respect to unpublished as well as published material. Copying another student's work and submitting it as one's own individual work without proper attribution is a serious form of plagiarism.

## **Academic Honesty**

The first injunction of the Honor Code is the call to "be honest." Students come to the university not only to improve their minds, gain knowledge, and develop skills that will assist them in their life's work, but also to build character. "President David O. McKay taught that character is the highest aim of education" (The Aims of a BYU Education, p.6). It is the purpose of the BYU Academic Honesty Policy to assist in fulfilling that aim. BYU students should seek to be totally honest in their dealings with others. They should complete their own work and be evaluated based upon that work. They should avoid academic dishonesty and misconduct in all its forms, including but not limited to plagiarism, fabrication or falsification, cheating, and other academic misconduct.

## Respectful Environment

"Sadly, from time to time, we do hear reports of those who are at best insensitive and at worst insulting in their comments to and about others... We hear derogatory and sometimes even defamatory comments about those with different political, athletic, or ethnic views or experiences. Such behavior is completely out of place at BYU, and I enlist the aid of all to monitor carefully and, if necessary, correct any such that might occur here, however inadvertent or unintentional. "I worry particularly about demeaning comments made about the career or major choices of women or men either directly or about members of the BYU community generally. We must remember that personal agency is a fundamental principle and that none of us has the right or option to criticize the lawful choices of another." President Cecil O. Samuelson, Annual University Conference, August 24, 2010 "Occasionally, we ... hear reports that our female faculty feel disrespected, especially by students, for choosing to work at BYU, even though each one has been approved by the BYU Board of Trustees. Brothers and sisters, these things ought not to be. Not here. Not at a university that shares a constitution with the School of the Prophets." Vice President John S. Tanner, Annual University Conference, August 24, 2010

## Schedule

Date	Column 1	Column 2
Week 1		
T Apr 29 Tuesday		
W Apr 30 Wednesday		
Th May 01 Thursday		
F May 02 Friday		
Week 2		
M May 05 Monday		
T May 06 Tuesday		
W May 07 Wednesday		
Th May 08 Thursday		
F May 09 Friday		
Week 3		
M May 12 Monday		
T May 13 Tuesday		
W May 14 Wednesday		
Th May 15 Thursday		
F May 16 Friday		
Week 4		
M May 19 Monday		
T May 20 Tuesday		
W May 21 Wednesday		
Th May 22 Thursday		
F May 23 Friday		
Week 5		

M May 26 Monday	<b>Memorial Day Holiday</b>	
T May 27 Tuesday		
W May 28 Wednesday		
Th May 29 Thursday		
F May 30 Friday		
Week 6		
M Jun 02 Monday		
T Jun 03 Tuesday		
W Jun 04 Wednesday		
Th Jun 05 Thursday		
F Jun 06 Friday		
Week 7		
M Jun 09 Monday		
T Jun 10 Tuesday		
W Jun 11 Wednesday		
Th Jun 12 Thursday		
F Jun 13 Friday		
Week 8		
M Jun 16 Monday	<b>Defense-Completed IRB completed Methods Section Thesis and References in APA format</b>	
T Jun 17 Tuesday	<b>Exam Preparation Day</b>	
W Jun 18 Wednesday		
Th Jun 19 Thursday		