

Instructor/TA Info

Instructor Information

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Course Information

Description

The purpose of this course is to help you become an effective collaborator in order to ensure that your students get the best education possible.

This course will be different from other courses in that you will work mastering information and becoming a better kind of person. I anticipate that you will not only learn new information but also work on becoming a better person.

Grading Scale

| Grades | Percent |
|--------|---------|
| A | 93% |
| A- | 90% |
| B+ | 87% |
| B | 83% |
| B- | 80% |
| C+ | 77% |
| C | 73% |
| C- | 70% |
| D+ | 67% |
| D | 63% |
| D- | 60% |
| E | 0% |

Participation Policy

You will need to be engaged with the material and with the class discussions for this class to have the desired effect. I expect that you will participate in **every** class by making comments, asking questions, and taking notes.

I prefer to use a computer when I take notes and so I understand you wanting to use a computer, however, I have also noticed that computers can be a deterrent to class participation. If I notice that students are not participating because they are using their computers for purposes other than those consistent with the course I will mention it to the class and may request that students stop using computers for note taking.

Expectations

1. Attend classes
2. Seriously and sincerely engage with the material
3. Apply the material to your life now in anticipation so that you develop the skills you will need to do your job well

Notes

I reserve the right to make changes to the syllabus, including assignments, class schedule, and class requirements in order to make sure that the course is meeting your needs.

A word about feedback. Pres Eyring has indicated that one characteristic of great learners is that they seek out and welcome feedback. I will have the opportunity to give you feedback throughout this courses in the form of grades and comments. I expect you to give me feedback as well. There will be a few different occasions (e.g., mid-course evaluation, final course evaluation) when

you can formally provide feedback to me. However, I want you to know that I would also appreciate your feedback in less formal ways. If there is anything about the course that is working well for you, please let me know. If there is anything about the course that is not working well for you, please let me know. I take your feedback very seriously and I can only change and improve to the extent that I receive meaningful feedback.

Assignments

Assignment Descriptions

Quiz #1

Jan
11

Due: Wednesday, Jan 11 at 11:00 pm

Answer these two questions honestly

Mindset Journal

Jan
11

Due: Wednesday, Jan 11 at 11:59 pm

Keep a journal of experiences that you have or observe from others that illustrate the concepts we discuss in the mindset material. Entries do not need to be lengthy, but they do need to include enough information that they adequately illustrate the concept. The purpose of this journal is to keep you engaged in the material throughout the semester. You will be required to make at least two entries per week, but you may make as many as you like beyond that.

Quiz #2

Jan
18

Due: Wednesday, Jan 18 at 12:00 pm

Answer these two questions honestly

Self-betrayal assignment

Jan
18

Due: Wednesday, Jan 18 at 11:59 pm

Complete attached form Self-betrayal.pdf [Download \(plugins/Upload/fileDownload.php?fileId=90ed0041-SB0S-NK4M-p3In-9pbfe4992c00&pubhash=Nq1ItYwjTDqK71K3kjZYNOcmnpQ5DNqTiDjSBcyc7KKO9m1EGafRz2qHkQ1f16HEe_8MTSgpoP0Fclq86i2vIQ==\)](#)

Quiz #3

Jan
23

Due: Monday, Jan 23 at 12:00 pm

Answer these two questions honestly

Collusion Cycle

Jan
23

Due: Monday, Jan 23 at 11:59 pm

scanner@byu.edu_20170106_153716_Part3.pdf [Download \(plugins/Upload/fileDownload.php?fileId=0b7d7572-84Vw-s0qo-3wHo-ldf4c399a8d41&pubhash=KNeBxOiNJ-Fq5egU9gwkdqJsXMaEHxXudkxmWEMl4fcUBWJqoKS80otFgl-ZVpyLbtVs2CAFMN8yhvJ46MKww==\)](#)

See the attached form

Carry-box

Jan
25

Due: Wednesday, Jan 25 at 11:59 pm

scanner@byu.edu_20170106_153716_Part1.pdf [Download \(plugins/Upload/fileDownload.php?fileId=15a4e9df-t0El-gJ7P-ie1w-lkdf4c85c76f&pubhash=fQxuSNhp6MalTpKTOFOsCbuVUIKe4D_0U5FQycB63MGsk4pAySsQEV6xSWXvEC8eKJLOWn_bT2npGGasY9aRcw==\)](#)

NOTE: You do not have to do part 5 of the assignment. You don't need to write a letter to your family.

Quiz #5

Jan
30

Due: Monday, Jan 30 at 12:00 pm

Answer these two questions honestly

Mindset/Justification

Jan
30

Due: Monday, Jan 30 at 11:59 pm

Write a 1 to 3 page paper on an episode of justification. Answer these questions:

1. What happened?
2. How did I know that I was justifying myself?
3. What was the effect of my justification?
4. What can I do in the future to avoid giving in to my justification

Quiz #6

Feb
01

Due: Wednesday, Feb 01 at 12:00 pm

Answer these two questions honestly

Influence pyramid

Feb
01

Due: Wednesday, Feb 01 at 11:59 pm

Influence Pyramid Assignment.docx [Download \(plugins/Upload/fileDownload.php?fileId=ac23f3e9-8e7P-ww9V-4S6T-eHbbb48a26f2&pubhash=-941wl8xx6UP2ZzWMBGjCV970Y_Kmw2WvUjxTauR_7bechV5C0jvxYR7xlAplhddDOJLbtXhKae90Ph6EiaAfw==\)](#)

Quiz #4

Feb
04

Due: Saturday, Feb 04 at 12:00 pm

Answer these two questions honestly

Quiz #7

Feb
06

Due: Monday, Feb 06 at 12:00 pm

Answer these two questions honestly

S.A.M.

Feb
06

Due: Monday, Feb 06 at 11:59 pm

See attached form

SAM Assignment.docx [Download \(plugins/Upload/fileDownload.php?fileId=214ec9db-gbrh-dmJz-Rnuw-PL77b85e4b22&pubhash=E4i17jt6OzUObBDDwEa6l74x0wV0hDTLh00ibFXUEE2eswILQZk6iljvFb8UOzw7bqGqKtdCJZ6vkP-d3c61hw==\)](#)

Quiz #8

Feb
08

Due: Wednesday, Feb 08 at 12:00 pm

Answer these two questions honestly

Quiz #9

Feb
13

Due: Monday, Feb 13 at 12:00 pm

Answer these two questions honestly

Quiz #10

Feb
15

Due: Wednesday, Feb 15 at 12:00 pm

Answer these two questions honestly

Quiz #11

Feb
21

Due: Tuesday, Feb 21 at 12:00 pm

Answer these two questions honestly

Quiz #12

Feb
22

Due: Wednesday, Feb 22 at 12:00 pm

Answer these two questions honestly

Midterm Exam

Feb
28

Due: Tuesday, Feb 28 at 11:59 pm

This exam will cover all of the mindset and problem solving material.

Midterm Exam CS

Feb
28

Due: Tuesday, Feb 28 at 11:59 pm

This exam is closed book and closed note. It is worth 75 points. It consists of multiple choice, true/false, short answer, and essay questions.

Quiz #13

Mar
01

Due: Wednesday, Mar 01 at 12:00 pm

Answer these two questions honestly

Quiz #14

Mar
06

Due: Monday, Mar 06 at 12:00 pm

Answer these two questions honestly

DORA 1

Mar
06

Due: Monday, Mar 06 at 11:59 pm

1. Observe a problem solving meeting
2. Complete the DORA form
3. Write a response paper describing what you observed (refer to the DORA form) and what could be done to improve the meeting.

Quiz #15

Mar

Due: Wednesday, Mar 08 at 12:00 pm

08

Answer these two questions honestly

Quiz #16

Mar
13

Due: Monday, Mar 13 at 12:00 pm

Answer these two questions honestly

TIPS Practice 1

Mar
13

Due: Monday, Mar 13 at 11:59 pm

Work with a team to conduct a problem solving meeting and complete the TIPS form. Submit one TIPS form for your team with all team members names on it.

<http://cases.coedu.usf.edu/TCases/Your%20Worst%20Nightmare.htm>

Please read the case study "Your Worst Nightmare" and then answer the questions at the bottom. Come prepared to meet with your team on Wednesday to discuss Anna's situation. Assign roles for the meeting and develop an action plan to better support Anna. Assume you are the school's student assistance team and will be advising Ms. Statler on how to proceed. You can make any suggestion as long as you consider the contextual fit and logistics of implementing your plan. For example, if you suggest she transfer out of the school you need to consider your moral and legal responsibilities to this student. Submit your detailed notes using the TIPS Minute Meeting form. You do not have to meet on Wednesday if you prefer to meet another time, but the time is available on Wednesday if you like.

Precision statement - 5 points

Implementation plan - 5 points

Data Use - 5 points

Roles & Procedures - 5 points

Clarity & Writing - 5 points

DORA 2

Mar
13

Due: Monday, Mar 13 at 11:59 pm

1. Observe a problem solving meeting
2. Complete the DORA form
3. Write a response paper describing what you observed (refer to the DORA form) and what could be done to improve the meeting.

Quiz #17

Mar
15

Due: Wednesday, Mar 15 at 12:00 pm

Answer these two questions honestly

Quiz #18

Mar
22

Due: Wednesday, Mar 22 at 12:00 pm

Answer these two questions honestly

TIPS Practice 2

Mar
22

Due: Wednesday, Mar 22 at 11:59 pm

Work with a team to conduct a problem solving meeting and complete the TIPS form. Submit one TIPS form for your team with all team members names on it.

Quiz #19

Mar

27 Due: Monday, Mar 27 at 12:00 pm

Answer these two questions honestly

DORA 3

Mar 27 Due: Monday, Mar 27 at 11:59 pm

1. Observe a problem solving meeting
2. Complete the DORA form
3. Write a response paper describing what you observed (refer to the DORA form) and what could be done to improve the meeting.

Quiz #20

Mar 29 Due: Wednesday, Mar 29 at 12:00 pm

Answer these two questions honestly

Quiz #21

Apr 03 Due: Monday, Apr 03 at 12:00 pm

Answer these two questions honestly

Quiz #22

Apr 05 Due: Wednesday, Apr 05 at 12:00 pm

Answer these two questions honestly

TIPS Practice 3

Apr 05 Due: Wednesday, Apr 05 at 11:59 pm

Work with a team to conduct a problem solving meeting and complete the TIPS form. Submit one TIPS form for your team with all team members names on it.

Quiz #23

Apr 10 Due: Monday, Apr 10 at 12:00 pm

Answer these two questions honestly

Mindset Presentations

Apr 19 Due: Wednesday, Apr 19 at 11:59 pm

1. Identify one mindset topic that you'd like to address.
2. From your mindset journal, draw out a number of experiences that illustrate the topic you chose.
3. Create a presentation that demonstrates that you understand the topic by discussing the experiences from your journal.

Personal Mindset Change Paper

Apr 19 Due: Wednesday, Apr 19 at 11:59 pm

Identify someone in your life toward whom you have an inward mindset. Work to develop an outward mindset toward that person. Write a paper describing your experience.

Final Exam

This will cover all of the material from this semester.

University Policies

Honor Code

In keeping with the principles of the BYU Honor Code, students are expected to be honest in all of their academic work. Academic honesty means, most fundamentally, that any work you present as your own must in fact be your own work and not that of another. Violations of this principle may result in a failing grade in the course and additional disciplinary action by the university. Students are also expected to adhere to the Dress and Grooming Standards. Adherence demonstrates respect for yourself and others and ensures an effective learning and working environment. It is the university's expectation, and every instructor's expectation in class, that each student will abide by all Honor Code standards. Please call the Honor Code Office at 422-2847 if you have questions about those standards.

Preventing Sexual Misconduct

As required by Title IX of the Education Amendments of 1972, the university prohibits sex discrimination against any participant in its education programs or activities. Title IX also prohibits sexual harassment-including sexual violence-committed by or against students, university employees, and visitors to campus. As outlined in university policy, sexual harassment, dating violence, domestic violence, sexual assault, and stalking are considered forms of "Sexual Misconduct" prohibited by the university.

University policy requires any university employee in a teaching, managerial, or supervisory role to report incidents of sexual misconduct that come to their attention through various forms including face-to-face conversation, a written class assignment or paper, class discussion, email, text, or social media post. If you encounter Sexual Misconduct, please contact the Title IX Coordinator at t9coordinator@byu.edu or 801-422-2130 or Ethics Point at <https://titleix.byu.edu/report> (<https://titleix.byu.edu/report>) or 1-888-238-1062 (24-hours). Additional information about Title IX and resources available to you can be found at <http://titleix.byu.edu> (<http://titleix.byu.edu>).

Student Disability

Brigham Young University is committed to providing a working and learning atmosphere that reasonably accommodates qualified persons with disabilities. If you have any disability which may impair your ability to complete this course successfully, please contact the University Accessibility Center (UAC), 2170 WSC or 422-2767. Reasonable academic accommodations are reviewed for all students who have qualified, documented disabilities. The UAC can also assess students for learning, attention, and emotional concerns. Services are coordinated with the student and instructor by the UAC. If you need assistance or if you feel you have been unlawfully discriminated against on the basis of disability, you may seek resolution through established grievance policy and procedures by contacting the Equal Employment Office at 422-5895, D-285 ASB.

Devotional Attendance

Brigham Young University's devotional and forum assemblies are an important part of your BYU experience. President Cecil O. Samuelson said, "We have special and enlightening series of devotional and forum assemblies...that will complement, supplement, and enrich what will also be a very productive period in your classrooms, laboratories, and libraries. We look forward to being with you each Tuesday...and hope that you will regularly attend and bring your friends and associates with you...A large part of what constitutes the unique 'BYU experience' is found in these gatherings where the Spirit has been invited and where we have the opportunity to discuss and consider things of ultimate worth and importance that are not afforded to the academic community on almost any other campus" (from the address "The Legacy of Learning", 30 August, 2005). Your attendance at each forum and devotional is strongly encouraged.

Schedule

| Date | Topic | Reading/Materials | Assignments |
|--------------------|---|--|---|
| Week 1 | | | |
| M Jan 09 Monday | Introduction to course Outward mindset | | Quiz #1 Opens |
| W Jan 11 Wednesday | Mindset - self-betrayal | Read The Outward Mindset Part 1 - Chapters 1-4 | Mindset Journal Quiz #1 Closes Quiz #2 Opens |
| Week 2 | | | |

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|--------------------|---|---|--|
| M Jan 16 Monday | Martin Luther King Jr Day | | |
| W Jan 18 Wednesday | Mindset - collusion | Read The Outward Mindset Part 2 - Chapters 5-7 | Self-betrayal assignment Quiz #2 Closes Quiz #3 Opens |
| Week 3 | | | |
| M Jan 23 Monday | Mindset - carry boxes | Read Outward Mindset Part 3 - Chapters 8-10 | Collusion Cycle Quiz #3 Closes Quiz #4 Opens |
| W Jan 25 Wednesday | Mindset - "mindset" | Read The Outward Mindset Part 4 - Chapters 11 - 16 | Carry-box Quiz #5 Opens |
| Week 4 | | | |
| M Jan 30 Monday | Mindset - influence pyramid | Read: 2015-WHITE-PAPER-Dramatically-Improving-Performance.pdf Download | Mindset/Justification Quiz #5 Closes Quiz #6 Opens |
| W Feb 01 Wednesday | Mindset - S.A.M. (how do I make it better?) | | Influence pyramid Quiz #6 Closes Quiz #7 Opens |
| Sa Feb 04 Saturday | | | Quiz #4 Closes |
| Week 5 | | | |
| M Feb 06 Monday | Problem solving - Process | Read Problem Solving .pdf Download | S.A.M. Quiz #8 Opens Quiz #7 Closes |
| W Feb 08 Wednesday | Problem solving - Process | Complete IRIS module http://iris.peabody.vanderbilt.edu/module/preref/#content | Quiz #8 Closes Quiz #9 Opens |
| Week 6 | | | |
| M Feb 13 Monday | Problem Solving - DORA | Read Algozzine, Newton, Horner, Todd, & Algozzine, 2012.pdf Download | Quiz #9 Closes Quiz #10 Opens |
| W Feb 15 Wednesday | Problem Solving - DORA | Review the practice vignettes in these training slides dora_ii_training.pdf Download | Quiz #10 Closes Quiz #11 Opens |
| Week 7 | | | |
| M Feb 20 Monday | Presidents Day | | |
| T Feb 21 Tuesday | Monday Instruction Problem Solving - TIPS | Watch videos 1-8 and the TIPS Academic Model Video at http://www.pbis.org/training/tips/tips-model-videos | Quiz #11 Closes Quiz #12 Opens |
| W Feb 22 Wednesday | Problem Solving - TIPS | | Quiz #12 Closes Quiz #13 Opens |
| Th Feb 23 Thursday | | | Midterm Exam Opens Midterm Exam CS Opens |
| Week 8 | | | |
| M Feb 27 Monday | Midterm Exam | | |

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|--------------------|--|--|--|
| T Feb 28 Tuesday | | | Midterm Exam CS Closes Midterm Exam Closes |
| W Mar 01 Wednesday | Collaboration with Parents - IEP meeting (see others, diversity) Neeley presentation | | Quiz #13 Closes Quiz #14 Opens |
| Week 9 | | | |
| M Mar 06 Monday | Collaboration with parents - IEP meeting (Parent Panel) | | Quiz #14 Closes DORA 1 Quiz #15 Opens |
| W Mar 08 Wednesday | Collaboration with colleagues - IEP meeting | | Quiz #15 Closes Quiz #16 Opens |
| Week 10 | | | |
| M Mar 13 Monday | Collaboration with colleagues - IEP meeting | | DORA 2 TIPS Practice 1 Quiz #16 Closes Quiz #17 Opens |
| W Mar 15 Wednesday | Co-teaching | | Quiz #17 Closes |
| Week 11 | | | |
| M Mar 20 Monday | Collaboration in IEP meetings - Ben | | Quiz #18 Opens |
| W Mar 22 Wednesday | Collaboration with other service providers (Heidi) | | TIPS Practice 2 Quiz #18 Closes Quiz #19 Opens |
| Week 12 | | | |
| M Mar 27 Monday | Trust - Pam Hallem | | DORA 3 Quiz #19 Closes Quiz #20 Opens |
| W Mar 29 Wednesday | Advocacy - Leading up (Rob Presentation) | | Quiz #20 Closes Quiz #21 Opens |
| Week 13 | | | |
| M Apr 03 Monday | Professional development - Evidence based PD | | Quiz #21 Closes Quiz #22 Opens |
| W Apr 05 Wednesday | Professional development - paraprofessionals | | TIPS Practice 3 Quiz #22 Closes Quiz #23 Opens |
| Week 14 | | | |
| M Apr 10 Monday | Paraprofessionals | | Quiz #23 Closes |

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|--------------------|--|--|--|
| W Apr 12 Wednesday | Outward Mindset Journal Presentations | | |
| Week 15 | | | |
| M Apr 17 Monday | Outward Mindset Journal Presentations | | |
| W Apr 19 Wednesday | Outward Mindset Journal Presentations | | Mindset Presentations Personal Mindset Change Paper |
| Th Apr 20 Thursday | Winter Exam Preparation (04/20/2017 - 04/20/2017) | | Final Exam Opens |
| Week 16 | | | |
| M Apr 24 Monday | Reading day | | |
| T Apr 25 Tuesday | Final Exam: 341 MCKB 2:30pm - 5:30pm | | |
| W Apr 26 Wednesday | | | Final Exam Closes |