



**CPSE 678-R**  
**School Psychology – Practicum**  
**Spring 2018**

Mondays 3:00 – 3:50 p.m.  
343 MCKB

**Instructor Information:**

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**Course Description and Goals:**

This course is the final support class for the graduate level school psychology practicum experience. The students will finalize all their responsibilities and activities in their assigned schools. The students will compile artifacts for each of the NASP 10 Domains that will reflect their competency development toward school psychologist licensure.

**Grading Policy**

The students will upload all assignments into Taskstream and a score for each assignment will be recorded in BYU Learning Suite. All assignments should be uploaded by the required due date. Flexibility on submission dates is acceptable for assignments that do not involve the submission of artifacts for the NASP 10 Domains and the corresponding reflective statements. The majority of the grade calculation will be linked to the competency development evident in the NASP 10 Domains.

**Attendance Policy**

The students are expected to attend all classes. Notification of an absence should be provided prior to a scheduled class or within a day of the absence. Missing more than 2 classes will result in an automatic grade drop without prior notice.

**Class Participation and Active Learning**

Students come prepared to discuss cases in practicum. They bring questions and proactively seek out resources to share with cohort members. In short, they act as professionals.

Descriptions of professionalism and the process of skill acquisition are provided in class and are found in the BYU School Psychology Handbook.

This score will reflect attendance, professionalism, and participation in class.

**Grading:**

94-100%	= A	73-76%	= C
90-93%	= A-	70-72%	= C-
87-89%	= B+	67-69%	= D+
83-86%	= B	63-67%	= D
80-82%	= B-	60-62%	= D-
77-79%	= C+	0-59%	= E

Note: per CPSE policy, students earning below a B- must re-take the class.

**Class Assignments:**

**1. Practicum Training Portfolio:** As you enter your portfolio assignments into TaskStream, please upload them into the applicable NASP Domain categories. Please complete all remaining domains. You will also need to provide a justification or rationale for each artifact. The rationale/justification is an explanation of how or why the artifact shows your learning in that domain. For each domain, write 2-3 paragraphs that summarize your learning and skills in that domain and then explain how you plan to expand that specific skill set.

**2. Time Logs:** Students are to maintain a time log documenting their activities (an excel file with formulas for the excel spreadsheet should have been provided previous to this course). Each month the logs will be reviewed by the university-based supervisor. Time logs should be uploaded to Learning Suite at the end of each month.

**4. Taskstream Student Evaluations:** Communicate to your supervisor that this assignment is completed through Taskstream and is critical to your portfolio. You and your supervisor are encouraged to complete this evaluation together; however, if your supervisor wishes to complete this alone this preference should be respected. One **student evaluation of the supervisor** is to be completed by the end of the semester.

**University Policies****Honor Code**

In keeping with the principles of the BYU Honor Code, students are expected to be honest in all of their academic work. Academic honesty means, most fundamentally, that any work you present as your own must in fact be your own work and not that of another. Violations of this principle may result in a failing grade in the course and additional disciplinary action by the university. Students are also expected to adhere to the Dress and Grooming Standards. Adherence demonstrates respect for yourself and others and ensures an effective learning and working environment. It is the university's expectation, and every instructor's expectation in class, that each student will abide by all Honor Code standards. Please call the Honor Code Office at 422-2847 if you have questions about those standards.

**Sexual Misconduct**

As required by Title IX of the Education Amendments of 1972, the university prohibits sex discrimination against any participant in its education programs or activities. Title IX also prohibits sexual harassment, including sexual violence-committed by or against students, university employees, and visitors to campus. As outlined in university policy, sexual harassment, dating violence, domestic violence, sexual assault, and stalking are considered forms of "Sexual Misconduct" prohibited by the university.

University policy requires any university employee in a teaching, managerial, or supervisory role to report incidents of sexual misconduct that come to their attention through various forms including face-to-face conversation, a written class assignment or paper, class discussion, email, text, or social media post. If you encounter sexual misconduct, please contact the Title IX Coordinator at [t9coordinator@byu.edu](mailto:t9coordinator@byu.edu) or 801-422-2130 or Ethics Point at <https://titleix.byu.edu/report-concern> or 1-888-238-1062 (24-hours). Additional information about Title IX and resources available to you can be found at <http://titleix.byu.edu>.

### **Student Disability**

Brigham Young University is committed to providing a working and learning atmosphere that reasonably accommodates qualified persons with disabilities. If you have any disability, which may impair your ability to complete this course successfully, please contact the University Accessibility Center (UAC), 2170 WSC or 422-2767. Reasonable academic accommodations are reviewed for all students who have qualified, documented disabilities. The UAC can also assess students for learning, attention, and emotional concerns. Services are coordinated with the student and instructor by the UAC. If you need assistance or if you feel you have been unlawfully discriminated against on the basis of disability, you may seek resolution through established grievance policy and procedures by contacting the Equal Employment Office at 422-5895, D-285 ASB.

## Class Schedule

**\* Upload all assignments to their corresponding domains (or portfolio sections) on Taskstream unless otherwise noted.**

DATE	Topic & In-Class Assignments	Suggested Portfolio Progression
5/1	Syllabus Overview Organizing your work life	Work with Supervisor to complete your mid and end of semester evals for BOTH Fall and Winter.
5/8	Self Advocacy: Clearly, effectively and confidently answering the question, "What do School Psychologists DO?"	Submit Domain 8
5/15	RTI and Our Role in It	Follow up with supervisor about your performance evaluations.
5/22	Harnessing the Power of TAT Teams	Submit Domain 9
5/29	FBA's and BIP's in the "Real World"	QUICK! Catch your supervisors before they "go dark" for the summer and make sure those evals are DONE!
6/5	Meeting with the Interns for a roundtable discussion	Submit Domain 10
6/12	Portfolio One on Ones + Party?	Review and resubmit items for your portfolio as needed.

**\*COMPLETE PORTFOLIO WILL BE DUE ON JUNE 22<sup>nd</sup>.**

*You will not be approved for internship if you do not complete your portfolio.*