

Teacher Education Graduate Student Progress Report Form

Student:

Date:

Chair:

Milestones

Please include the dates when the following milestones were completed/scheduled in GradProg.

| | |
|---------------|----------------|
| Prospectus: | IRB Approval: |
| Data Meeting: | Final Defense: |

Progress Report

Please include an assessment of your progress below in the Student Assessment section. The chair completes their section. The program manager will complete the Program Assessment section.

| Student assessment | Chair assessment | Program assessment | The student: |
|---|---|---|---|
| Y <input type="checkbox"/> N <input type="checkbox"/> | Y <input type="checkbox"/> N <input type="checkbox"/> | | Meets regularly with chair (i.e., keeps appts, responds to email, etc.). |
| Y <input type="checkbox"/> N <input type="checkbox"/> | Y <input type="checkbox"/> N <input type="checkbox"/> | | Constantly improves writing (including APA formatting). |
| Y <input type="checkbox"/> N <input type="checkbox"/> | Y <input type="checkbox"/> N <input type="checkbox"/> | | Is making consistent & timely progress towards completion of thesis & milestones. |
| Y <input type="checkbox"/> N <input type="checkbox"/> | Y <input type="checkbox"/> N <input type="checkbox"/> | | Enrolls in thesis credits with proficient progress on thesis |
| Y <input type="checkbox"/> N <input type="checkbox"/> | | Y <input type="checkbox"/> N <input type="checkbox"/> | Communicates effectively & timely with the program manager. |
| Y <input type="checkbox"/> N <input type="checkbox"/> | | Y <input type="checkbox"/> N <input type="checkbox"/> | Successfully completes courses (Grade of B- or better) & maintains minimum registration requirements. |
| Y <input type="checkbox"/> N <input type="checkbox"/> | | Y <input type="checkbox"/> N <input type="checkbox"/> | Is timely in completing GradProg, paperwork, and other reporting information. |

Student Instructions: Please provide evidence of how you are meeting the program learning outcomes by responding to the following prompts in the space provided. Then, send the form to your thesis chair and meet to discuss your progress.

1. Effective Analysis & Problem Solving

Identify a complex educational problem (from your research interests or thesis) and describe how you might analyze it to improve practice.

2. Effective Communication

Describe your current research interests or thesis project. How does the purpose of your research connect to relevant literature?

3. Research Ethics

Describe what you have learned from CITI trainings, courses, and readings that has informed how you are approaching issues of ethics and equity in research activities. Include a specific example.

4. Education & Lifelong Service

Describe how your ability to recognize educational problems or issues and how your role as an advocate for education has developed. Include a specific example.

5. Professional Development

Describe how your research interests or thesis project can improve schooling and/or your own teaching practice.

Faculty Instructions: Please review the student's responses and rate their overall understanding of each learning outcome as [emerging, developing, proficient]. Describe overall feedback for student progress with specific measures for improvement.

Please indicate the student's understanding of each learning outcome:

| Learning Outcome: | Emerging | Developing | Proficient |
|--------------------------------------|-----------------|-------------------|-------------------|
| Effective Analysis & Problem Solving | | | |
| Effective Communication | | | |
| Research Ethics | | | |
| Education & Lifelong Service | | | |
| Professional Development | | | |

Overall Feedback for Progress:

Note: for overall ratings of marginal or unsatisfactory this constitutes what must be completed to become satisfactory

Rating:

Satisfactory

Marginal

Unsatisfactory

Student Signature:

Chair Signature:

| Satisfactory | Marginal: one of the following | Unsatisfactory: 2 or more marginal criteria or one of the following |
|--|--|--|
| Submit committee by the beginning of the second semester (Winter) | Failure to submit a committee by the beginning of the second semester (Winter) | Grade in a course falling below B- |
| Program of Study submitted by the third week of the second semester (Winter) | Failure to submit Program of Study by the third week of the second semester (winter) | Failing a course |
| Progress & completion of Program of Study | Registering for thesis hours when little or no work has been done | Concerns about ethical or professional behavior |
| On track to meet minimum registration requirements | Failure to submit an approved thesis prospectus by second Winter | Previous rating was marginal, and student has not met requirements for improvement |
| Prospectus approved by the second Winter | Minimal contact with chair or committee members | No contact with chair, committee, or Graduate Program Manager |
| Progress on GradProg milestones | Not responding to Graduate Program Manager | |
| Contact with chair, committee, & Graduate Program Manager | Limited or no progress on GradProg milestones | |
| Paperwork completed on time | Paperwork not completed on time | |
| | Prospectus or thesis draft not approved | |
| | Limited progress toward completion of Program of study | |
| | Poor performance in research | |